



THE OFFICE OF ACADEMIC INTEGRITY AND STUDENT CONDUCT OF HARVARD COLLEGE

Reconsideration and appeals

Students have the option to request that the Administrative Board or Honor Council reconsider any of its decisions provided that new materially relevant information becomes available or that there is reasonable evidence of a procedural error. Students who believe they have sufficient grounds for reconsideration should consult with their Resident Dean of Freshmen or Allston Burr Assistant Dean, the Secretary of the Administrative Board or Honor Council, or their Personal Adviser (a faculty member or officer of the University affiliated with the Faculty of Arts and Sciences).

All reconsiderations of a disciplinary decision must be filed with the Secretary of the Administrative Board or Secretary of the Honor Council, as appropriate, within one week of the decision, unless, within that week, such Secretary grants an extension of time. Ordinarily, students will have only one opportunity to request a reconsideration of a decision. For cases in which a student requests reconsideration, appeals must be filed with the Secretary of the Faculty within one week of the decision regarding reconsideration. For cases in which a student does not request a reconsideration, appeals must be filed within one week of the disciplinary decision of the Administrative Board or Honor Council. A student may not seek reconsideration following the filing of an appeal.

In keeping with Section 504 of the Rehabilitation Act of 1973, a student with a disability who believes that the Administrative Board or Honor Council did not properly consider any claims pertaining to his or her disability may seek further review from the Director of University Disability Services, including in disciplinary case decisions. For information on grievance procedures, visit the University Disability Services website: <http://accessibility.harvard.edu/pages/grievance-procedures>.

Students have the option to appeal to the Faculty Council disciplinary case decisions of the Administrative Board or Honor Council, where the sanction has been a requirement to withdraw or probation for more than one term. Students may appeal because:

1. the Administrative Board or Honor Council, as appropriate, made a procedural error that may change the outcome of the decision; or
2. based upon a review of the annual disciplinary statistics of the Administrative Board or Honor Council, as appropriate, the sanction imposed was inconsistent with the Board's or Council's usual practices and inappropriate.

All appeals need to be filed with the Secretary of the Faculty within one week of the disciplinary decision of the Administrative Board or the Honor Council. For cases in which a student requests reconsideration, appeals must be filed within one week of the decision regarding reconsideration.

Such appeals are first screened by the Docket Committee, a group of three elected representatives of the Faculty Council. Once a student has been awarded a degree from Harvard College, the option to have the Administrative Board or Honor Council reconsider a decision or to appeal to the Faculty Council is closed. Further information about the appeals process can be obtained from the Secretary of the Faculty, University Hall, First Floor (secfas@fas.harvard.edu; 617-495-3613).