



# THE OFFICE OF ACADEMIC INTEGRITY AND STUDENT CONDUCT OF HARVARD COLLEGE

## Reconsideration and appeals

Students have the option to request that the Administrative Board reconsider any of its decisions, disciplinary or otherwise, if:

- New materially relevant information becomes available that was not available to the student through the exercise of reasonable diligence at the time of the review; or
- There is reasonable evidence of a procedural error.

Students who believe they have sufficient grounds for reconsideration should consult with their Resident Dean, the Secretary of the Administrative Board, or their Personal Adviser (a faculty member or officer of the University affiliated with the Faculty of Arts and Sciences).

In disciplinary cases where the sanction has been a requirement to withdraw or probation for more than one term, students have the additional option to appeal to the Faculty Council. Students may appeal because:

- The Administrative Board made a procedural error that may change the outcome of the decision; or
- Based upon a review of the Administrative Board's annual disciplinary statistics, the sanction imposed was inconsistent with the Board's usual practices and is inappropriate.

All reconsiderations of any decision must be filed with the Secretary of the Administrative Board within one week of the decision, unless, within that week, the Secretary grants an extension of time. Ordinarily, students will have only one opportunity to request a reconsideration of a decision.

For disciplinary cases in which a student requests reconsideration but also wishes to appeal, appeals must be filed with the Secretary of the Faculty within one week of the decision regarding reconsideration. In cases in which a student does not request a reconsideration but wishes to appeal, appeals must be filed with the Secretary of the Faculty within one week of the disciplinary decision of the Administrative Board. A student may not seek reconsideration following the filing of an appeal.

Such appeals are first screened by the Docket Committee, a group of three elected representatives of the Faculty Council. Once a student has been awarded a degree from Harvard College, the option to have the Administrative Board reconsider a decision or to appeal to the Faculty Council is closed. Further information about the appeals process can be obtained from the Secretary of the Faculty at [secfas@fas.harvard.edu](mailto:secfas@fas.harvard.edu) or by calling 617-495-3613.

In keeping with Section 504 of the Rehabilitation Act of 1973, a student with a disability who believes that the Administrative Board or Honor Council did not properly consider any claims pertaining to their disability may seek further review from the Director of University Disability Services, including in disciplinary case decisions. For information on grievance procedures, visit the University Disability Services website: <https://accessibility.harvard.edu/grievance-procedure>.