Complaint or report received by Secretary of the Administrative Board

The Board Representative will be available as a resource for the Student throughout the process. Students are also able to choose a Personal Adviser to support them.

Student has the opportunity to review all of the initial material related to the complaint. If more information is received, it is forwarded to the Student.

If the Student chooses not to appear before the Subcommittee, or if the offense will not result in a formal disciplinary response, the case materials are forwarded directly to the full Board, and a report is not written.

The Report will include a summary of the case and the facts found by the Subcommittee, and, at the discretion of the Subcommittee, a recommendation to the Board for an outcome.

Student will be notified by the Board Representative of the decision of the Board.

All materials are sent to the full Administrative Board who meet and decide the outcome.